



Monthly Meeting on 4th October 2012 – unapproved minutes

Present – Alan Sanderson, Chris Ann Holt, Carolyn Venters, Ken Venters, Peter Greig, Mike Smith, Doug McKelvie

Apologies- Ian Hunter, Steve Holt

Chairman – Alan Sanderson

No agenda set, department reports and finalise business from AGM.

Finances - Chris Ann Holt

At the end of the month there will be approximately £760 in the bank, enough to cover bills for approximately 3 months. Receipts required for the computers and the barrix box to claim from the Top Up fund.

Secretary – Carolyn Venters

New membership form will be required with the changes to the categories of membership. Associate members will be contacted to inform them of the change to membership and will be given a new form to complete at the same time. Associate members will no longer exist.

Carolyn requested clarification on the criteria for Honorary membership for adding to the Articles. It was agreed that a person could be proposed by any member who must write a proposal presenting evidence of the candidate's significant contribution to Mearns FM. The proposal must then be given to a Director who takes the proposal to the Board and the Board votes on the proposal.

New member Josie Morrison accepted by Board. All new members must be approved by the Board as stated in the Articles. Ken to amend HR procedures to reflect this.

Carolyn requested permission to remove the following names from the members list as the contact email s are no longer valid. Jonathon Penman, Albert Greig, Liam Calder, David Clayton, James Cleves. Permission granted.

Membership – Alan Sanderson

Lengthy discussion on the approved proposal to bring in a membership charge. AS proposed the £30 charge with £15 concession as it had the most votes at the AGM. Of the 7 Board members present the vote 6 were in favour with 1 abstention.

CAH proposed that payment can be made by cheque, cash or direct payment. All payments to be made to her at 6 Kings Road with cheques made to Mearns Community Radio.

CV will email all members with the changes asking them to pay by end of October but no action would be taken until January as we were already into October.

CAH advised that “Text for Giving” should not be used for this as it takes about 6 months to get the money.

Fundraising – Doug McKelvie

Fri 30th Is Movember event “Farewell Fuzz for Findlay”. Shaving of moustaches, live bands, volunteers needed to help and fundraising ideas for on the night needed! Suggestions of heads & tails, whisky/ perfume trail made. Tickets £10, profits divided between Town Hall Trust/ MFM/ Findlays Fund. Ken to ask THT if they would run the bar.

HR – Ken Venters

New member Josie is being trained and mentored by Ken.

Two new possible recruits, Ken happy to do the training but will need mentors for them.

ACTION – Technical training policy to be produced by end of November.

Sales – Doug McKelvie

Two possible interested parties.

Queries about who had approved ads for Roadrunner Disco and Dental Awareness Month and whether they were charged for or been approved. Doug to make enquiries to clarify situation.

Safe Drive campaign appeared to be charged more than normal rate but they had requested a higher frequency of play so the charge was in accordance with that.

ACTION – Doug to write procedure for putting paid adverts on the radio

Scheduling - Mike Smith

Various queries about changes to presenters. Saturday night show likely to be shortened to give a new presenter a slot.

New schedule on Dropbox, still to be put up in studio.

Mike still working on handover with George Brebner.

ACTIONS – Mike to write procedure for putting community adverts on the radio. Mike also to write the procedure for being allotted a show.

Studio – Steve Holt (brought by AS)

THT are doing a bring a party to a party on 22nd Dec, no food just dancing, £7 a ticket.

Bar licence training in October, would it be useful for MFM to have another licence holder and it was felt that it would be useful. Ken offered to do the training, the Board agreed to pay the fee of £110.

Discussions with the Fireball committee are needed to clarify what role they require of MFM.

Transmitter – Ian Hunter (by report)

The new aerial proved to be unstable and is down. Needs a new power supply?

Vice – Peter Greig

Will help with cabling in studio when Steve is able to set a date.

If all goes to plan the Xmas tree will be going up in the Square on the week beginning Nov 19th with lights on Nov 23rd. MFM asked to provide the music again, Board agreed.

AOB

More directors needed, Carolyn to email the members asking for anyone who is interested to join. Useful skills suggested would be marketing, KV to approach someone he knows for advice. Someone to look into fund raising by applying to Trust Funds and other similar sources. Someone to improve external communication to raise the MFM profile.

Trainee Treasurer also needed.

Montrose Darts team have asked for an MC at an event. Ken offered, will request payment of £200.

Next meeting Tuesday 13th November at 7.30pm in Town Hall.